



State of California Graduate Assumption Program of Loans For Education (Graduate APLE)

Application/Nomination Packet for school year 1999/2000
Postmark Filing Deadline: June 30, 1999

Read all instructions carefully.

The application/nomination procedure requires completion of the following:

- an application (to be completed by the applicant),
- a College Information and Nomination Form (to be completed by the applicant and a college official, see instruction #4),
- a Loan Information Form (to be completed by the applicant and a financial aid official, see instruction #2),
- a checklist (to be completed and verified by an administrator or faculty member in your subject field), and
- applicant follow-up to ensure that the Application/Nomination Packet is completed and mailed by the college on or before June 30, 1999

To apply for the Graduate APLE, an applicant must complete the steps outlined in the **Instructions** provided below.

Instructions:

1. Read the Graduate APLE fact sheet.
2. Complete the applicant's section of the Loan Information Form and take it to the Financial Aid Office where a designated official will complete the appropriate section on the form and return it to the applicant. The completed form should then be placed in the application packet.
3. Complete, sign, and date the application.
4. Complete the applicant's section of the College Information and Nomination Form.
5. Take the entire packet to an administrator or faculty member **IN YOUR SUBJECT FIELD** for verification, nomination, and mailing.
6. Request that photocopies be made of completed documents and a Certificate of Mailing be purchased from the United States Postal Service as proof that the postmark deadline was met.
7. Follow-up to ensure that your application will be completed and mailed by the postmark deadline of June 30, 1999. (It is recommended that you check with your administrator/faculty member at least one week prior to the postmark deadline).
8. If you do not receive correspondence from the California Student Aid Commission (Commission) by July 15, 1999, regarding your application, please contact the Commission immediately at (916) 526-7590 to ensure that you are not withdrawn from consideration in the Graduate APLE. Correspondence may be sent to the Commission at the following address: California Student Aid Commission, ATTN: Graduate APLE, P. O. Box 419027, Rancho Cordova, CA 95741-9027 or email at custsvcs@csac.ca.gov.

GRADUATE ASSUMPTION PROGRAM OF LOANS FOR EDUCATION 1999/2000 NEW APPLICANT FACT SHEET

The Graduate APLE is a state-funded competitive teacher incentive program administered by the Commission. It is designed to encourage individuals to complete their graduate education and serve as faculty at an accredited California college or university.

Under the provisions of the Graduate APLE program, after a participant has obtained a graduate degree, the Commission may assume up to a total of **\$6,000** in outstanding educational loans in return for three consecutive years of service as a full-time faculty member at a California college or university. *(see back of this page for details)*

ELIGIBILITY CRITERIA

Applicants must meet the following eligibility criteria and continue to meet these criteria, as appropriate, during the payment periods:

- Be a U.S. citizen or eligible noncitizen.
- Be a California resident attending an eligible school or college in the State.
- Have complied with U.S. Selective Service requirements.
- Shall not owe a refund on any state or federal educational grant or have delinquent or defaulted student loans.
- Be currently 1) enrolled in a program on a full-time basis, each academic term, as defined by an eligible institution; or 2) admitted into a program in which they will be enrolled on a full-time basis as defined by the academic institution beginning with the Fall 1999 term. The applicant shall agree to maintain not less than 10 semester units per semester, or the equivalent, and to maintain satisfactory academic progress.
- Shall have completed a baccalaureate degree program **or** be enrolled in an academic program leading to a graduate level degree.
- Demonstrate academic ability and financial need as determined by the Commission.
- In order to meet the costs of obtaining a graduate degree, the applicant shall have received, or be approved to receive, a loan under one or more of the following designated loan programs: the Federal Family Education Loan Program, Federal Perkins Loans and National Direct Student Loan Programs, any loan program approved by the Commission.
- The applicant shall have agreed to teach on a full-time basis at an accredited California college or university for at least three consecutive years after obtaining a graduate degree.

SELECTION CRITERIA

The Commission will select up to 500 new participants for the 1999/2000 Graduate APLE program, based on grade point averages (GPA), outstanding need-based loan balances, and length of time before completion of the academic program. Participating institutions may develop their own selection criteria and procedures. However, the applicant shall have been judged by his or her postsecondary institution to have outstanding ability on the basis of criteria that may include, but need not be limited to, any of the following: GPA, test scores, faculty evaluations, interviews and other recommendations.

HOW TO APPLY

Eligible applicants must obtain and complete an application packet. The completed packet must be submitted to an administrator or faculty member in the subject field in which the applicant intends to complete graduate work. For the 1999/2000 school year, applications must be submitted by the school to the Commission and must be postmarked no later than June 30, 1999.

The Commission will review all applications submitted by the deadline. Each selected applicant who meets the eligibility requirements will receive a Conditional Warrant. The Conditional Warrant is an agreement stipulating that the Commission will authorize loan assumption payments provided that the participant complies with all requirements for the Graduate APLE program. To participate in the Graduate APLE program, applicants must sign a Conditional Warrant agreeing to provide three consecutive years of full-time teaching service at a regionally accredited California college or university.

LOAN ASSUMPTION BENEFITS

To receive all three years of loan assumption benefits, participants must obtain a graduate level degree from an accredited participating California institution and be employed as a full-time faculty member at an accredited California college or university for three (3) consecutive school years (school year as defined by the Commission). **The initial year of eligible teaching must begin within 10 years of receiving an initial Conditional Warrant** from the Commission. Participants may receive less than three years of benefits if they do not have any eligible outstanding loan balances at the time Graduate APLE payments are authorized or if they do not provide eligible teaching service for each of three consecutive years.

NOTE: Full-time teaching service provided through an internship program and full-time teaching service provided prior to receipt of the participant's designated graduate degree do not qualify as eligible teaching service for the Graduate APLE program. A participant must be employed as a full-time faculty member at an accredited California college or university.

Depending on the participant's **June 30** outstanding loan balance(s), the Commission will authorize loan assumption payments directly to lenders for up to a total of **\$6,000** as follows:

- **Up to \$2,000** after completion of the first full school year of eligible full-time teaching service.
- **Up to \$2,000** after completion of the second consecutive school year of eligible full-time teaching service.
- **Up to \$2,000** after completion of the third consecutive school year of eligible full-time teaching service.

The Commission will not assume any loans that are eligible for full or partial cancellation under federal or state provisions. In addition, the Commission will not assume a Parent Loan for Students (PLUS) or any private loan (such as a home equity loan which may have been obtained to help defray educational expenses but was not restricted for use only for a student's educational expenses and did not require a student's enrollment in college prior to receipt).

In the event that a participant fails to complete a minimum of three consecutive academic years of teaching, the participant shall assume full liability for all student loan obligations remaining after the Commission's assumption of loan liability for the last academic year of qualifying instruction. Exception: In the event that the participant becomes unable to complete one of the three consecutive years of teaching service due to a serious illness, pregnancy, or other natural causes, the participant shall receive a deferral of the resumption of program benefits for a period not to exceed one academic year.

NOTE: Graduate APLE program participants must continue to meet their repayment obligations on any student loan. Participants are required to comply with all loan repayment obligations and to continue making scheduled payments on all student loans throughout their participation in the Graduate APLE program until notified by their lender that the loans are paid in full. The Commission does not reimburse for any payment made by the participant.

Participants who fail to meet repayment obligations on any state or federal grant or loan or are delinquent or in default on any state or federal student loan payment will be withdrawn from the Graduate APLE program.

**GRADUATE ASSUMPTION PROGRAM OF LOANS FOR EDUCATION
(GRADUATE APLE)
1999/2000 LOAN INFORMATION FORM**

The applicant identified below is applying for the Graduate APLE program administered by the California Student Aid Commission (Commission). The program requires that in order to meet the cost of obtaining a graduate degree, all applicants shall have received, or be approved to receive, a loan under one or more of the following designated loan programs: The Federal Family Education Loan Program, Federal Perkins Loans and National Direct Student Loan Programs, William B. Ford Direct Loan Program or any loan program approved by the Commission. To ensure compliance with this provision, the Commission must request specific information from each applicant's college.

Section A: TO BE COMPLETED BY APPLICANT (Please Print or Type)

Instructions to Applicant: Complete this section. Make sure you provide your correct social security number. Submit the form to the Financial Aid Office at your school so that they may complete Section B. When the Financial Aid Office has completed Section B, this form must be returned in your Graduate APLE Application/Nomination Packet.

Applicant's Name

Applicant's Social Security Number

I hereby authorize the Financial Aid Office of _____ to complete and release to the Commission the information requested below which will enable me to apply for the Graduate APLE.

Applicant's Signature: _____

Date: _____

Section B: TO BE COMPLETED BY FINANCIAL AID OFFICIAL

Instructions to the Financial Aid Office: Please complete this section and RETURN IT TO THE APPLICANT.

Indicate the types, amounts and status of any educational loans the applicant has received or is approved to receive (if available).

Type of loan: (Check all that apply)	Current Loan Status: Good or Delinquent/Default		Total outstanding amount per type:
<input type="checkbox"/> 1 (1) Stafford Subsidized	<input type="checkbox"/> 2	<input type="checkbox"/> 3	\$ _____
<input type="checkbox"/> 4 (2) Federal Perkins	<input type="checkbox"/> 5	<input type="checkbox"/> 6	\$ _____
<input type="checkbox"/> 7 (3) National Direct (<i>Subsidized</i>)	<input type="checkbox"/> 8	<input type="checkbox"/> 9	\$ _____
<input type="checkbox"/> (4) William B. Ford Direct Loan Program (<i>Subsidized</i>)	<input type="checkbox"/> 10	<input type="checkbox"/>	\$ _____
<input type="checkbox"/> (5) Other: Need-based	<input type="checkbox"/> 11	<input type="checkbox"/>	\$ _____
<input type="checkbox"/> (6) Other: Non-Need-based	<input type="checkbox"/> 12	<input type="checkbox"/>	\$ _____

By my signature, I hereby declare that the above information is true as is reflected on current official school records.

(Signature of Financial Aid Official)

(Date)

(Printed or Typed Name of Official)

(Phone Number)

(Title of Official)

(School Name)



**1999/2000 APPLICATION
GRADUATE ASSUMPTION PROGRAM OF LOANS FOR EDUCATION
(GRADUATE APLE)**

**POSTMARK DEADLINE: JUNE 30, 1999 (Completed packet must be mailed by college administrator or
faculty member)**

TO BE COMPLETED BY THE APPLICANT (Please print or type)

1. LAST NAME	FIRST NAME	MIDDLE INITIAL	2. SOCIAL SECURITY #	
3. STREET ADDRESS			CITY	STATE
			ZIP CODE	
4. DATE OF BIRTH		5. GENDER		6. TELEPHONE NUMBER
		____ (1) Male ____ (2) Female		()
7. I AM: (Check one)				
<input type="checkbox"/> 13 (1) A UNITED STATES (U. S.) CITIZEN OR NATIONAL <input type="checkbox"/> 14 (2) *AN ELIGIBLE NONCITIZEN (*You must enclose documentation from the U.S. Immigration and Naturalization Service if you checked #2. See criteria on back of form.)				
8. I MEET THE CALIFORNIA STUDENT AID COMMISSION (COMMISSION) CALIFORNIA RESIDENCY CRITERIA AND I AM CONSIDERED A CALIFORNIA RESIDENT FOR FINANCIAL AID PURPOSES. (See criteria on the back of this form) <input type="checkbox"/> 15 (1) YES <input type="checkbox"/> 16 (2) NO				
9. BACCALAUREATE DEGREE EARNED (BA, BS, MAJOR):				

By my signature I understand and agree that:

- I must be nominated by an accredited college or university in order to participate in the Graduate APLE program.
- In addition to this application, I must ensure that a completed Graduate APLE packet is submitted.
- I have read and understand the Graduate APLE Fact Sheet.
- I must submit this application to the Commission by the postmark deadline of June 30, 1999.
- I must have received, or have approval to receive, an eligible educational loan.
- I must be enrolled through the entire 1999/2000 fall term in an academic program leading to a graduate level degree.
- I must maintain full-time enrollment each academic term, as defined by the institution. I agree to maintain not less than 10 semester units per semester, or the equivalent.
- I must maintain satisfactory academic progress toward my degree objective.
- If I am selected as a Graduate APLE participant, I must sign a Conditional Warrant agreeing to provide three consecutive years of service as a full-time faculty member. I understand that to obtain assumption benefits, the initial year of eligible teaching must begin within 10 years of receiving an initial Conditional Warrant from the Commission.
- I will comply with all student loan repayment obligations and continue making scheduled payments on student loan(s) until notified by my lender that the loan is paid in full, and,

I declare under penalty of the laws of the State of California and of the United States that this form has been examined by me and to the best of my knowledge and belief is true, correct and complete. I do not owe a refund on any state or federal educational grant and I do not have delinquent or defaulted student loans. I authorize the Commission to receive and to release my student records, information regarding this application, and other information I have provided concerning my application and scholarship between institutions and appropriate public and private agencies.

SIGNATURE OF APPLICANT

DATE

Eligible Non-Citizen:

- United States permanent resident, and you have an Alien Registration Receipt Card (I-151 or I-551).
- Conditional permanent resident (I-151C).
- Other eligible non-citizen with an Arrival-Departure Record (I-94) from the U. S. Immigration and Naturalization Service showing any one of the following designations: (a) "Refugee," (b) "Asylum Granted," (c) "Indefinite Parole" and/or "Humanitarian Parole," (d) "Cuban-Haitian Entrant."

California Residency Requirements (for application question #8)

If you are an unmarried student under 18 years of age, you will be considered a legal resident of the State of California for student financial aid purposes if any of the following three residency rules are met:

- Your parents have been legal residents of California for one year prior to September 20, 1998.
- You have lived in California with a person or persons (who are legal residents) other than your father or mother for two years prior to September 20, 1998.
- Your parent is in the armed forces stationed in California on active duty at the time you enroll in college, or your parent's military home of record is California.

If you are a married or an unmarried student 18 years of age or older, you establish your own residence status. You must be a legal resident of California for one year prior to September 20, 1999.

State of California Information Practices Act of 1977 & Use of Your Social Security Number

State as well as federal law protects the individual's right to privacy in information pertaining to oneself. The State of California Information Practices Act of 1977 requires that the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. Maintenance of this information is authorized by the Commission policy and the policies of the postsecondary institutions to which you are applying for aid. Furnishing information requested on this form is mandatory. Failure to provide such information will delay and may even prevent your receipt of financial assistance. Information furnished on this form may be transmitted to the state and federal governments if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to themselves. The officials responsible for maintaining the information contained on this form are the Director of the Commission and the financial aid administrators at the institutions to which you are applying for financial aid.

The social security number is used to verify your identity under record-keeping systems established prior to January 1, 1975, pursuant to authority of the Student Aid Commission, The California State University, and the California Community Colleges contained in Title 5, California Administrative Code Section 41201, and authority of the Regents of the University of California under Article IX, Section 9 of the California Constitution.

The Commission and California public postsecondary education institutions, in compliance with federal statutes and the Equal Protection Clause of the California Constitution, do not discriminate on the basis of race, color, national origin, sex or handicap in any of their policies, procedures, or practices. Inquiries regarding these equal opportunity policies may be directed to the Commission and to the financial aid office of the school or college to which you are applying for aid.

**GRADUATE ASSUMPTION PROGRAM OF LOANS FOR EDUCATION (GRADUATE APLE)
1999/2000 COLLEGE INFORMATION AND NOMINATION FORM**

The applicant identified below is applying for the Graduate APLE, administered by the California Student Aid Commission (Commission). The program requires that all applicants must have (1) received a baccalaureate degree or be enrolled in an academic program leading to a graduate level degree and (2) been judged by their postsecondary institution, to have outstanding ability on the basis of criteria that may include, but need not be limited to, the following: Grade Point Average (GPA), test scores, faculty evaluations, interviews, and other recommendations. To ensure compliance with this provision, the Commission must request specific information from each applicant's college.

Section A: TO BE COMPLETED BY APPLICANT (Please Print or Type)

Instructions to applicant: Complete the following information. Make sure you provide your correct social security number. Submit the form to an administrator or faculty member in the program or area of your graduate studies.

Applicant's Name _____

Applicant's Social Security Number _____

I hereby authorize the appropriate college official to complete and release to the Commission the information requested below so that I may apply for the Graduate APLE.

Applicant's Signature: _____

Date: _____

Section B: TO BE COMPLETED BY COLLEGE OFFICIAL

Instructions to college official: This section must be completed by an administrator or faculty member (IN THE PROGRAM OR AREA OF THE APPLICANT'S GRADUATE STUDIES).

1. The applicant's educational level in college during the 1999/2000 fall term:

☐

Master's degree candidate

☐

Ph.D. after advancement to candidacy¹⁷

☐

Ph.D. prior to advancement to candidacy

☐

Other: _____

181920

2. Field of study in which the applicant is enrolled as a full-time student during the 1999/2000 academic year:

21

Program: _____

3. Applicant's GPA in undergraduate work: _____ Units completed _____

4. Date of graduation for undergraduate course work: _____

5. Applicant's GPA in graduate work: _____ Units completed _____

- 5a. If the school does not use 4.00 grading scale, test scores may be submitted (see reverse of this form for instructions): _____

6. Date received Master's degree: _____

7. Projected completion date of degree listed in question #1 (*month and year*): _____

Nomination:

By my signature, I hereby declare that the above information is true as reflected on current official school records.

(Signature of College Official)

(Date)

(Printed or Typed Name of Official)

(Phone Number)

(Title of Official)

(School Name)

SUBMISSION OF EXAMINATION RESULTS

Applicants are expected to take the appropriate examination for their field of study. The California Student Aid Commission (Commission) will accept the Graduate Record Exam (GRE) general test results for all fields of study. However, results from the following tests are accepted in lieu of GRE results: Law School Admission Test-LSAT, Medical College Admission Test-MCAT, Graduate Management Admission Test-GMAT, Dental Admission Test-DAT, Optometry Admission Test-OAT. The testing agency should send examination results to the Commission for inclusion in the calculation of applicants' selection scores. **The applicants' name and social security number must correspond on the test score report, the application and financial forms. Except for the LAST, applicants must arrange for forwarding of test results to the Commission** (the Commission will accept copies of the LAST scores directly from the students). Tests required by graduate schools may differ from the requirements of the state Graduate Assumption Program of Loans For Education (Graduate APLE). If a test is required, review the available test dates and apply by the deadline listed on the test information sheets or book, usually three or more weeks before the test date.

Examination test results must be requested from the appropriate testing agency. Applicants should arrange to have test scores forwarded to the Commission no later than June 30, 1999.

When requesting scores, advise the testing agency of the Commission's June 30, 1999 postmark deadline. **The Commission's code is 0120 for GRE and GMAT scores.** Written requests should include the applicant's name exactly as indicated when tested, social security number, and the exact date and test center. Testing agencies may not be able to report scores of tests taken several years ago.

The Commission does not retain applicant test scores or other information submitted as part of a prior year's application. Scores must be sent to the Commission, Graduate APLE, P.O. Box 419027, Rancho Cordova, CA 94245-0621.

**GRADUATE ASSUMPTION PROGRAM OF LOANS FOR EDUCATION (GRADUATE APLE)
1999/2000 CHECKLIST FOR THE COLLEGE ADMINISTRATOR OR FACULTY MEMBER**

(This form should be completed by an administrator or faculty member in the subject field in which the applicant intends to complete graduate work.)

I understand that as the administrator or faculty member completing the nomination for a Graduate APLE applicant, I must forward the application packet to the California Student Aid Commission **postmarked no later than JUNE 30, 1999**. The following items are to be included in the packet for mailing:

- _____ Graduate APLE Application (Completed by the Applicant)
- _____ Graduate APLE Loan Information Form (Completed by the Financial Aid Office)
- _____ Graduate APLE College Information and Nomination Form
(Completed by an Administrator or Faculty Member)
- _____ Graduate APLE Checklist For College Administrator or Faculty member (Completed by an Administrator or Faculty member)

(It is suggested that photocopies be made and given to applicant)

I have verified that the above documents are included in the application packet which I am mailing by the **postmark deadline of JUNE 30, 1999**. I understand that if the packet is incomplete, it will be returned to the school. **(It is recommended that a Certificate of Mailing be obtained from the U. S. Postal Service as proof that the postmark filing deadline was met.)**

College Official's Printed Name

College Official's Signature

College Official's Title

Date

**RETURN THIS FORM WITH COMPLETED PACKET AS VERIFIED, POSTMARKED BY
JUNE 30, 1999 TO:**

**CALIFORNIA STUDENT AID COMMISSION
GRADUATE APLE PROGRAM
P. O. BOX 419027
RANCHO CORDOVA, CA 95741-9027**